

Broadwoodkelly Parish Council

Minutes of the Broadwoodkelly Parish Council meeting held on Wednesday 25th March 2026 at 7.30pm in the village hall.

Present: Councillors R. Heggadon (Chairman), Mrs B. Cook, A. Hawkey, R. Gant and D Mendus-Edwards

There were no Borough Councillors and no members of the public present.

1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.

Councillor Mrs S Walters has sent her apologies as she is attending a meeting and will not be back in time. Councillor D Reed has sent his apologies owing to work commitments. These apologies were accepted.

2. Declaration of Interest from Members:

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

2.1 The parish council has delegated the power of granting dispensations to the clerk

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).

2.3 To grant any requests for dispensations as appropriate.

There were no declarations of interest. No dispensations were requested.

3. To receive and approve the Minutes of the meeting held on Wednesday 28th January 2026.

Councillor Mrs Cook proposed that the minutes be accepted as a true record. This was seconded by Councillor Mendus-Edwards. The chairman signed the minutes.

4. Public Participation – there were no members of the public.

5. Report by Borough Councillor – there were no Borough Councillors present.

6. Past Subject Matters for further discussion:

6.1 [6.1] Parish Website – nothing to report.

6.1.1 The clerk has set up a new email address to comply with email guidance in Practitioners Guide. It is clerk@bwk-pc.gov.uk

6.2 [6.2] Update on village hall events/improvements – Councillor D Mendus-Edwards gave a report. The last pantomime performance took place just after the last parish council meeting. It was a great success. The performance for next year is already being planned. Among the events that have been held at the village hall are bingo, art classes, Friday Walk and Talk, Village Hall Library (chance to borrow books). The Saturday night pizza evening was a great success. The village hall has its own pizza oven (with the help of a grant). On Saturday there is a taster and demo event – a chance to try your hand at pottery, jewellery making etc. On May 28th it will be the Village Hall AGM – all are welcome to attend.

6.3 [6.5] Neighbourhood Plan update – Councillor S Walters has not reported anything.

6.4 [6.7] Defibrillator – the clerk spoke to Community Heartbeat regarding a document that shows the parish council owns the telephone box. Whilst talking to them they stated the defibrillator needs to be registered on their system. They sent the clerk a link.

7. Clerk's report and correspondence received

7.1 *Review Registers of Interest – Councillor R Gant was not present at the last meeting, but he stated that his Register of Interests has not changed.*

7.2 *Community Self Delivery of minor highway improvements – the clerk had emailed DCC and has received a reply. Josh Scillitoe has stated that if the council provides the exact*

location he will go out and have a look. If it is highway land they don't advise replacing mud with hardcore as this can lead to loss of control of vehicles (i.e skid risk). There are loads of field entrances across the county that are used as non-official passing places, but these are privately owned and so do not have to adhere to the rules.

It was agreed that the clerk should contact him and provide the location so he can come and have a look at the proposed Community Self Help location.

7.3 Risk Assessment – has the repair on the bench been carried out? Councillor A Hawkey stated the bench was being removed tomorrow for repair.

7.4 Clerks and Councils Direct

7.5 Road closure on road from Red Gate to Fourways Cross & Road past Roames Bungalow for works that is required to provide fibre to the premise on this street. Date 15th June – 26th June.

7.6 Road closure on road from Mount Pleasant to Summerhayes, Ingleigh Green & Road from Summerhayes to Ingleigh Green Cross & Road from Ingleigh Green Cross to Red Gate, Ingleigh Green for works that is required to provide fibre to the premise on this street. Date July 6th – July 17th.

7.7 ElanCity

7.8 Glasdon

7.9 After the agenda went out. Temporary Road Closure order affecting Park Farm to Shoresgate Cross, Broadwoodkelly on May 27th. This is to allow safe access to underground structures for service provision.

7.10 After the agenda went out. Temporary Road Closure order affecting Rattenbury Cross to Junction of Road leading to Hawksland, Broadwoodkelly happening between July 6th and July 17th. This is to carry out underground and overhead fibre cabling.

8. Planning

8.1 Application No. 0101/26/FUL Mount Pleasant Farm, Broadwoodkelly – Covering of existing cattle yards and renewal of dilapidated concrete area. Comment required prior to meeting. Council supported.

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8.3 Report made to West Devon Borough Council regarding caravans that have appeared in fields near to Shoresgate Cross. This has been reported to Torridge District Council. It has been noticed that there is increased activity at the site presumably getting ready for spring/summer.

8.4 After the agenda went out. Application No 0101/26/Ful Mount Pleasant Farm, Broadwoodkelly – Covering of existing cattle yards and renewal of dilapidated concrete area. Granted Conditional Approval.

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9. Finance

9.1 Invoice from clerk for wages/expenses - £212.41

It was proposed by Councillor Hawkey that this invoice be paid. This was seconded by Councillor D Mendus-Edwards and agreed by all. The clerk will pay by BACS.

9.2 Invoice from Colin Jones Design (Site hosting) - £175.00

It was proposed by Councillor Hawkey that this invoice be paid. This was seconded by Councillor Mendus-Edwards and agreed by all. The clerk will pay by BACS.

9.3 Interest on Business Reserve Account (Jan/Feb) - £18.28

9.4 Balance at Bank – the balance in the Current Account is £369.19 and the balance in the Business Reserve Account is £12119.14. Councillor Gant verified these balances were correct.

The balance in the Current Account is not quite enough to pay the two invoices. The first half of the precept will be received in mid to late April. It was agreed that the clerk should transfer £100 from the Business Reserve Account to the Current Account.

10. Matters for further reporting:

Councillor Mendus-Edwards stated parishioners have approached him regarding motorists parking their cars on the verge by homes and the bench. It is thought to be mainly churchgoers or bellringers. He asked if the clerk could contact the churchwarden and inform them that they are welcome to use the village hall car park. The clerk will contact Rowan.

It was stated that the vicar has left and the parish is now in interregnum

11. Confidential discussion:

16.1 Enforcement cases – there is currently one.

12. Date of next meeting:

May 27th 2026 (Wednesday). This will include the Annual Parish Meeting and the Annual Council meeting.

There being no further business the meeting closed at 8.00pm.