

Broadwoodkelly Parish Council

Minutes of the Broadwoodkelly Parish Council meeting held on Wednesday 28th January 2026 at 7.30pm in the village hall.

Present: Councillors R. Heggadon (Chairman), Mrs S. Walters, Mrs B. Cook, A. Hawkey, D Mendus-Edwards and D. Reed.

There were no members of the public present.

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**

Councillor Gant had sent his apologies as he is away on holiday. This apology was accepted. After the meeting the clerk saw an email from Borough Councillor Mike Casbolt sending his apologies as he would be unable to attend.

- 2. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

- 2.1** The parish council has delegated the power of granting dispensations to the clerk
- 2.2** To receive written requests for dispensations for disclosable pecuniary interests (if any).
- 2.3** To grant any requests for dispensations as appropriate.

There were no declarations of interest. No dispensations were requested.

- 3. To receive and approve the Minutes of the meeting held on Tuesday November 25th 2025.**

Councillor Mrs Cook proposed that the minutes be accepted as a correct record. This was seconded by Councillor Mendus-Edwards. The chairman signed the minutes.

- 4. Public Participation** – there were no members of the public.

- 5. Report by Borough Councillor** – not present.

- 6. Past Subject Matters for further discussion:**

- 6.1** [6.1] Parish Website – nothing to report.

6.1.1 The clerk has set up a new email address to comply with email guidance in Practioners Guide. It is and is now being used.

- 6.2** [6.2] Update on village hall events/improvements – Councillor Mendus-Edwards stated a Community Fund Grant had been received and used to fund the Christmas event and quiz and the New Years Eve party, which was a sell out. The breakfasts have been successful. The Pantomime has also been a great success (over 180 tickets sold) and the final performance is on Saturday. The soup and puds are still going as are the Art Classes. The Pilates has finished. No maintenance has been carried out during the wet weather. There is a leaking window, which needs to be mended.

- 6.3** [6.5] Neighbourhood Plan update – Councillor S Walters stated that this year should see something progress, but nothing happening at the moment.

- 6.4** [6.6] Problem with gate at south end of Footpath 7 – problem reported to DCC – nothing further has been heard from DCC.

The clerk received an email with updated contact details so she sent an email asking if anything had progressed with this issue. She received an email and a phone call. They had had some work cancelled and would come to carry out the work that day. The work has been done by Devon County Council.

Councillor Mendus-Edwards stated he was informed that if a stile breaks it will now be replaced with a gate.

- 6.5 [6.7] Defibrillator – the clerk has contacted the insurance company. They informed her that as it is an online insurance policy there is cover for £15000 of assets so the defibrillator should be covered under that.
7. Clerk's report and correspondence received
- 7.1 *Review Registers of Interest – all the councillors present stated that they had no changes in their Registers of Interest.*
- 7.2 *Community Self Delivery of minor highway improvements – Tony Hill has emailed regarding this initiative by DCC. He has emailed before, but received no update. The clerk has been on the DCC website and found an email address. The council agreed she should email them and ascertain if the proposal put forward by Tony is something that can be done under this scheme. He has proposed shaving off the corner of the road between Four Cross Ways and Barn Town Cross and making it up with hardcore to provide a passing place.*
- 7.3 *Risk Assessment – has the repair on the bench been carried out? Councillor Hawkey stated the bench will be taken away in the next week or two to be mended.*
- 7.4 *Torridge, North Mid and West Devon Citizens Advice – request for grant from parish council to assist with their work. After a discussion Councillor Reed proposed that the council gives a grant of £50. This was seconded by Councillor Hawkey and agreed by all.*
- 7.5 *Clerks and Councils Direct*
- 7.6 *The clerk has purchased a new laptop*
- 7.7 *Suspected dangerous dogs at Colehouse Farm – there have been no more attacks carried out by the dogs. The clerk does have the contact details for the PCSO for the area.*
- 7.8 *Free Landmark Tree for the parish council from Saving Devon's Treescapes – Councillor Mendus-Edwards is pursuing this.*
8. Planning
- 8.1 Application No. 3639/25/HHO Southdown Farm, Broadwoodkelly – Householder application for proposed extension and associated works. Comment required prior to meeting. Council support.
- 8.2 Application No. 3140/25/HHO Whey Barn, Broadwoodkelly – Householder application for extension to dwelling to form additional living space & associated works. Granted Conditional approval.
- 8.3 Application No. 2722/25/CLP Southdown Farm, Broadwoodkelly – (Certificate of Lawfulness for Proposed use) Siting of caravan for use as a farm office. Certificate of Lawfulness (Proposed) Certified.
- 8.4 Report made to West Devon Borough Council regarding caravans that have appeared in fields near to Shoregate Cross. It has been ascertained that the land concerned is in Torridge area so clerk will report to them.
- It is understood that Winkleigh Parish Council is trying to ascertain who owns the land. Need to keep an eye on any developments.
- 8.5 (Came in after the agenda had been prepared) Applic No. 0066/26/COM Road from Acres to Middlecott Farm O/S Egdon – notice of intent to install electronic communication apparatus comprising Subtended Headend Cabinet extension. No statutory consultation sent out for info only.
- 8.6 (Came in after the agenda had been prepared) Applic No. 0075/26/COM O/S Park Farm – notice of intent to install electronic communication apparatus comprising Subtended Headend Cabinet extension. No statutory consultation sent out for info only.
9. Finance
- 9.1 Invoice from clerk for wages/expenses - £712.40

This invoice from the clerk includes the purchase of the laptop and a years cyber security. Councillor Mrs Cook proposed the council pays this invoice. This was seconded by Councillor Mendus-Edwards and agreed by all.

- 9.2 Set Council's precept for 2026/27 – a discussion was had. Councillor Mendus-Edwards proposed the council keeps the precept at £2721. This was unanimously agreed. The clerk will submit the precept request for £2721.
- 9.3 Citizens Advice - £50 donation agreed under item 7.4
- 9.4 Interest on Business Reserve Account (Nov/Dec) - £19.19
- 9.5 Balance at Bank -the balance in the Current Account is £1131.59 and the balance in the Business Reserve is £12100.86. Councillor Gant had checked the balances online and given them to Councillor Mrs Cook who confirmed the balances she had been given agreed with those reported by the clerk.

10. Matters for further reporting:

Councillor Reed stated there was a blocked manhole cover just below where Mr Elsom used to live. Devon County Council have attended but they have not cleared it. Councillor Mendus-Edwards stated South West Water had cleared some blocked drains and he would let councillor Reed have the telephone number.

Someone had mentioned some noisy dogs around the Shoregate Cross area.

11. Confidential discussion:

16.1 Enforcement cases – there is currently one.

12. Date of next meeting:

March 25th 2026 (Wednesday)

There being no further business the meeting closed at 8.14pm