

Broadwoodkelly Parish Council

Council Meeting of Broadwoodkelly Parish Council

To the Chairman Mr R. Heggadon and all other members of Broadwoodkelly Parish Council.

You are summoned to the Meeting of Broadwoodkelly Parish Council on Wednesday 28th January 2026 to be held in the Village Hall at 7.30pm.

Members of the public and press are entitled to attend this meeting. However, where an item is deemed confidential any members of the public will be excluded from this part of the meeting. Members of the public are invited to give their views and question the Parish Council on agenda items or any other issues they may wish to raise. Each member of the public will be given three minutes in which to express their views.

Agenda

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**
- 2. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

 - 2.1 The parish council has delegated the power of granting dispensations to the clerk
 - 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - 2.3 To grant any requests for dispensations as appropriate.
- 3. To receive and approve the Minutes of the meeting held on Tuesday November 25th 2025.**
- 4. Public Participation**
- 5. Report by Borough Councillor**
- 6. Past Subject Matters for further discussion:**
 - 6.1 [6.1] Parish Website
 - 6.1.1 The clerk has set up a new email address to comply with email guidance in Practitioners Guide. It is clerk@bwk-pc.gov.uk
 - 6.2 [6.2] Update on village hall events/improvements
 - 6.3 [6.5] Neighbourhood Plan update
 - 6.4 [6.6] Problem with gate at south end of Footpath 7 – problem reported to DCC – nothing further has been heard from DCC.
 - 6.5 [6.7] Defibrillator
- 7. Clerk's report and correspondence received**
 - 7.1 *Review Registers of Interest*
 - 7.2 *Community Self Delivery of minor highway improvements*
 - 7.3 *Risk Assessment – has the repair on the bench been carried out?*
 - 7.4 *Torridge, North Mid and West Devon Citizens Advice – request for grant from parish council to assist with their work.*
 - 7.5 *Clerks and Councils Direct*
 - 7.6 *The clerk has purchased a new laptop*
 - 7.7 *Suspected dangerous dogs at Colehouse Farm*
 - 7.8 *Free Landmark Tree for the parish council from Saving Devon's Treescapes*

8. Planning

- 8.1 Application No. 3639/25/HHO Southdown Farm, Broadwoodkelly – Householder application for proposed extension and associated works. Comment required prior to meeting. Council support.
- 8.2 Application No. 3140/25/HHO Whey Barn, Broadwoodkelly – Householder application for extension to dwelling to form additional living space & associated works. Granted Conditional approval.
- 8.3 Application No. 2722/25/CLP Southdown Farm, Broadwoodkelly – (Certificate of Lawfulness for Proposed use) Siting of caravan for use as a farm office. Certificate of Lawfulness (Proposed) Certified.
- 8.4 Report made to West Devon Borough Council regarding caravans that have appeared in fields near to Shoregate Cross. It has been ascertained that the land concerned is in Torridge area so clerk will report to them.

9. Finance

- 9.1 Invoice from clerk for wages/expenses - £712.40
- 9.2 Set Council's precept for 2026/27
- 9.3 Interest on Business Reserve Account (Nov/Dec) - £19.19
- 9.4 Balance at Bank

10. Matters for further reporting:

11. Confidential discussion:

- 16.1 Enforcement cases – there is currently one.

12. Date of next meeting:

March 25th 2026 (Wednesday)