

Broadwoodkelly Parish Council

Council Meeting of Broadwoodkelly Parish Council

To the Chairman Mr R. Heggadon and all other members of Broadwoodkelly Parish Council.

You are summoned to the Meeting of Broadwoodkelly Parish Council on Tuesday 23rd September 2025 to be held in the Village Hall at 7.30pm.

Members of the public and press are entitled to attend this meeting. However, where an item is deemed confidential any members of the public will be excluded from this part of the meeting.

Members of the public are invited to give their views and question the Parish Council on agenda items or any other issues they may wish to raise. Each member of the public will be given three minutes in which to express their views.

Agenda

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**

- 2. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

2.1 The parish council has delegated the power of granting dispensations to the clerk

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).

2.3 To grant any requests for dispensations as appropriate.

- 3. To receive and approve the Minutes of the meeting held on Tuesday August 5th 2025.**

- 4. Public Participation**

- 5. Report by Borough Councillor**

- 6. Past Subject Matters for further discussion:**

- 6.1 [6.1] Parish Website

6.1.1 Changes to email guidance in Practitioners Guide 2025. Councils will now need to have a general email account hosted by an authority owned domain (e.g .gov.uk or .org.uk). The change will apply to 2025/26 AGAR.

- 6.2 [6.2] Update on village hall events/improvements

- 6.3 [6.4] Broadband

- 6.4 [6.5] Neighbourhood Plan update

- 6.5 [6.6] Problem with gate at south end of Footpath 7 – problem reported to DCC – a response has now been received from DCC

- 6.6 [6.7] Defibrillator

- 7. Clerk's report and correspondence received**

- 7.1 *Risk Assessment*

- 7.2 *Clerks and Councils Direct*

- 7.3 *Litter left after the recycling lorry has collected the recycling*

- 7.4 *A message has appeared on the council's laptop advising that after October 14th Windows 10 will no longer receive security updates. Unfortunately the device is not compatible with Windows 11 due to hardware limitations.*

- 8. Planning:**

- 8.1** Application No. 2077/25/HHO Glebe Cottage, Broadwoodkelly – householder application for first floor extension & single storey rear extension. Discuss at meeting.

- 8.2** Application No. 2602/25/ARC Highcroft, Broadwoodkelly – Application for approval of details reserved by conditions 3 (Hard & Soft Landscaping Scheme), 5 (Sustainable

Drainage Option), 6 (Materials) and 10 (DEV 32) of planning consent 2600/21/FUL. No statutory consultation requirement on this application – sent out for information only.

9. Finance

9.1 Invoice from clerk for wages/expenses - £231.25

9.2 Interest on Business Reserve Account (Jul/Aug) - £21.05

9.3 Balance at Bank

10. Matters for further reporting:

11. Confidential discussion:

16.1 Enforcement cases – there are currently two.

12. Date of next meeting:

November 25th 2025