

Broadwoodkelly Parish Council

Minutes of the Broadwoodkelly Parish Council meeting held on Tuesday January 28th 2025 at 7.30pm in the village hall.

Present: Councillors Mrs S. Walters, D. Reed, D. Mendus-Edwards, Mrs B. Cook and R. Gant.

There were no Borough Councillors or members of the public present.

As the Chairman was not present Councillor Mrs S Walters took the chair.

1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.

Councillor Reed phoned the Chairman (Councillor R Heggadon), who was currently making his way back from his holiday. He had hoped to attend, but had been delayed on the journey home and would now not make the meeting. The apology was accepted.

Borough Councillor Mike Casbolt had emailed the clerk and informed her he would be unable to attend as he is away with work.

2. Declaration of Interest from Members:

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

2.1 The parish council has delegated the power of granting dispensations to the clerk

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).

2.3 To grant any requests for dispensations as appropriate.

**Councillor Mrs Cook declared an interest in the website as she is the owner.
No dispensations requested.**

3. To receive and approve the Minutes of the meeting held on Tuesday November 26th 2024.

The chairman requested an amendment to item 6.5 Neighbourhood Plan Update 'In general NDP work in progress'. She initialled this change.

Councillor Mendus-Edwards proposed that the minutes be signed as a true record. This was seconded by Councillor Reed. The chairman signed the minutes.

4. Public Participation – there were no members of the public.

5. Report by Borough Councillor – no Borough Councillor present.

6. Past Subject Matters for further discussion:

6.1 [6.a] Parish Website – nothing to report.

6.2 [4] Update on village hall events/improvements – Councillor Mendus-Edwards presented a report. There have been a number of events over the Christmas period (carols in the hall etc.). The diary is busy with 2 or 3 events each week – Soup and Puds, Art Classes, the pantomime. Pub Club is restarting, Breakfasts are to be held (beginning in February). The defibrillator training was well attended. There is to be an Art Exhibition in March. The Pantomime (two performances) raised a good sum, which was shared with the church.

A grant of £1000 has been received from Devon County Council.

6.3 [6.c] Areas of highways requiring work to utilise TAP fund money

i. Twenty's Plenty – the clerk has contacted Geraldine and informed her about the 20's plenty signs. It was agreed that this item can now be removed from the agenda.

ii. Blind bend on road between Four Crossway and Summers Moor Cross – the clerk had contacted Josh at DCC. He has replied stating they have no

record of serious collisions on their collision database. He stated it might be possible to place a bend marker sign at the site and he attached a map and would be grateful if the location could be marked on it. Councillor Reed marked the location on the map. It was stated that it is a relatively straight piece of road and it was wondered if some of the verge could be used to create a wider highway so accidents could be avoided. Two cars have been written off and the dust cart had to be pulled out.

- 6.4 [6.f] Broadband – Councillor Mendus-Edwards stated the village hall does now have broadband again. Scan QR code. It isn't great, but it is adequate.
- 6.5 [6.g] Neighbourhood Plan update – the chairman has been in regular contact with policy division at WDBC (Graham Swiss). The Policy Framework has been published. No-one knows how the Neighbourhood Plans will develop or whether something else will materialise - Priority Statements have been mentioned. It is just wait and see at the moment.
- 6.6 [11.6] Problem with gate at south end of Footpath 7 – problem reported to DCC. They have not responded.
- 6.7 [7.2] Defibrillator – the defibrillator has now been registered with South West Ambulance. It is understood that Julie checks the defibrillator once a month. There was no response to the council's original letter. The clerk is sending a second letter. As previously mentioned under item 6.2 the defibrillator training event was well attended.

7. Clerk's report and correspondence received:

- 7.1 *Road Closure Order Road from Corstone Cross to Cadditon Cross, Broadwoodkelly. Monday 3rd March 2025 to Friday 7th March 2025 (for a maximum of 5 days). To allow service trench works for electric duct and foul/storm water drainage pipes.*
- 7.2 *Clerks and Councils Direct*

8. Planning:

- 8.1 Application No.3774/24/FUL The Bungalow, Ingleigh Green, Broadwoodkelly – Replacement dwelling. Discuss at meeting.
The council discussed the application. Councillor Mrs Cook proposed that the council supports the application. This was seconded by Councillor Reed and agreed by all. The clerk will submit a support comment.
- 8.2 Application No. 3926/24/ARC Bramble Brook, Broadwoodkelly – Application for approval of details reserved by conditions 6 (Materials), 7 (Landscaping Scheme), 10 (DEV32), and 11 (Electric Vehicle Charging Point) of planning consent 3723/22/VAR (APP/Q1153/W/23/3315904). No statutory consultation on this application sent out for information only.
- 8.3 Application No. 3775/24/AGR Walson Barton, Broadwoodkelly – Application to determine if prior approval is required for a proposed agricultural shed measuring 27.5m (length) x 9.5m (breadth) x 6m (height to ridge). Application withdrawn.
- 8.4 Application No. 3334/24/LBC Corstone Farm, Broadwoodkelly – Listed Building Consent for two doors out to the garden to be replaced. Granted conditional approval.

9. Finance

- 9.1 Invoice for domain name for website - £11.99

It was proposed by Councillor Reed that this invoice be paid. This was seconded by Councillor Gant.

9.2 Invoice from clerk for wages/expenses - £224.92

It was proposed by Councillor Mrs Cook that this invoice be paid. This was seconded by Councillor Mrs Walters (Chairman).

9.3 Interest on Business Reserve Account (Nov/Dec) - £15.73

9.4 Set the precept for 2025/26

The councillors discussed the budget. Councillor Mrs Cook proposed the precept is kept the same at £2721. Councillor Gant seconded the proposal. All in favour. The clerk will submit a precept request for £2721.

9.5 Online banking – this has now been set up. There were a few problems to sort out. However, this system of online banking does not allow the advanced security (i.e the clerk sets up a payment and it has to be authorised by another signatory). The clerk rang NatWest and was informed that the council needs BankLine, which does offer the extra security. There is a cost of £20 per month and the clerk believes there is also a charge for each payment. She was on the phone to speak to someone, but got cut off. She will try and get the information before the next meeting. She asked the council if they would like to write out cheques to pay the above invoices. The council stated they were happy for her to organise payment online. Councillor Gant will check the bank balances online.

Bring to the next meeting.

9.6 Balance at Bank – as at 31st December the balance in the Business Reserve Account was £6983.32. As at 31st December the balance in the Current Account was £6666.76. Councillor Gant agreed these balance.

10. Matters for further reporting:

There were none.

11. Confidential discussion:

16.1 Enforcement cases – there is currently one. The clerk apologised – there are currently two.

WDBC has sent regarding an enforcement case that has been investigated – case closed as no breach found.

12. Date of next meeting:

March 25th 2025. Councillor Mendus-Edwards sends his apologies as he will be away.

There being no further business the meeting closed at 20.27.