

## **Broadwoodkelly Parish Council**

**Minutes of the Broadwoodkelly Parish Council meeting held on Tuesday September 24<sup>th</sup> 2024 at 7.30pm in the village hall.**

**Present:** Councillors R. Gant, D. Reed, Mrs B. Cook, D. Mendus-Edwards and Mrs S. Walters.

There were two members of the public present.

As the Chairman was absent the Vice Chairman, Councillor S Walters, took the chair.

**1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**

The Chairman (Councillor R Heggadon) has sent his apologies as he is away on business, Councillor A. Hawkey has sent his apologies as they have a family celebration. These apologies were accepted. Borough Councillor Mike Casbolt has sent his apologies as he is unable to attend.

**2. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

2.1 The parish council has delegated the power of granting dispensations to the clerk

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).

2.3 To grant any requests for dispensations as appropriate.

**Councillor Mrs Cook declared an interest in item 6.1 Parish Website as she is a co-owner of the website.**

**3. To receive and approve the Minutes of the meeting held on Tuesday July 23<sup>rd</sup> 2024.**

It was proposed by Councillor Mrs Cook that the minutes be signed as a true record. This was seconded by Councillor Mendus-Edwards. The chairman signed the minutes.

**4. Public Participation**

The members of the public did not wish to raise any issues to the parish council.

**5. Report by Borough Councillor**

The Borough Councillor has sent his apologies. He stated that he did not have anything to report at the moment. He does have a full West Devon Borough Council meeting coming up.

**6. Past Subject Matters for further discussion:**

6.1 [6.a] Parish Website – nothing to report.

6.2 [4] Update on village hall events/improvements – Councillor Mendus-Edwards stated some events have been held. A cricket match, which was very well attended. He thanked Councillor Reed for supplying the field. The committee is looking into acquiring new gates for the entrance to the hall to allow better access. The Hog Roast was well attended. The pantomime is being organised. Pilates, Art Class, Soup & Puds and Pub Club continue to be well attended successful events. Ed is organising a Pizza evening.

6.3 [6.c] Areas of highways requiring work to utilise TAP fund money

- i. Twenty's Plenty – Councillors Mendus-Edwards stated it is still debatable whether the signs would help. Councillor Reed commented that there are 20's plenty signs at South Down. Councillors Mendus-Edwards and Hawkey felt the gates look good as they are.  
Geraldine, a member of the public, commented that she had contacted Miller Town and Country and not heard anything. The clerk stated she would contact them and ask if they have any signs left.

6.4 [6.f] Broadband – the neighbour who provides the hall with the broadband has changed provider and it isn't linking to the booster in the hall.

- 6.5 [6.g] Neighbourhood Plan update – The chairman has put together a survey, which she will circulate to Councillors for approval to send out to all parishioners to see what they wish to do.
- 6.6 [11.6] Problem with gate at south end of Footpath 7 – problem has been reported to DCC. Nothing has been heard. The clerk to chase it up.
- 6.7 [7.2] Defibrillator – the clerk stated the outstanding invoice for the annual service of the defibrillator has been paid. The clerk has not had any communication from Julie. She asked if the council felt it would be good to invite her to a meeting. It was suggested that writing a letter to her would probably be better. The clerk will write to her and inform her the invoice has been paid and ask if she would like the council to take on the payments.

## **7. Clerk's report and correspondence received:**

*The following correspondence is contained within the Councillors folder:*

- 7.1 *West Devon Matters – there is a meeting being held on September 18<sup>th</sup> at Okehampton Police Station – no-one present attended.*
- 7.2 *Clerks and Councils Direct*
- 7.3 *Okehampton District Community Transport Group have sent thanks for the grant*

## **8. Planning:**

- 8.1 Application No. 2123/24/HHO Ridgeway, Ingleigh Green – Householder application for installation of solar panels and air source heat pump. Comment required prior to meeting. The council supported.
- 8.2 Application No. 1639/24/CLP Southdown Farm, Broadwoodkelly – certificate of lawfulness for proposed replacement of mobile home. Certificate of Lawfulness (proposed) Certified.
- 8.3 Application No 2349/24/FUL Village Hall, Broadwoodkelly – proposed solar array mounted over concrete tiles on south elevation. Discuss at meeting.  
Councillor Mrs Cook stated that as the village hall is in the Conservation Area she thought it would be nice if solar tiles could be used rather than the panels. Councillor Mendus-Edwards stated this had been looked into and whole elevation would need to be re-roofed, which would make the project very expensive. West Devon Borough Council want to achieve 50% renewable energy. There are grants available. Councillors Gant and Reed supported the application. Councillor Reed proposed that the council supported the application and Councillor Gant seconded. The clerk will submit a support comment. The clerk informed the meeting that the Chairman (Councillor R Heggadon) had stated he objected to the proposal because of its location in the Conservation Area. Councillor Mendus-Edwards stated the village hall has applied for an export license.

## **9. Finance**

- 9.1 Community Heartbeat Trust (Defibrillator) - £198.00. A cheque has been signed and sent to them.
- 9.2 Invoice from clerk for wages/expenses - £205.42  
It was proposed by Councillor Mrs Cook that this invoice be paid. Seconded by Councillor S. Walters (Chairman).
- 9.3 Interest on Business Reserve Account (Jul/Aug) - £17.36
- 9.4 Online banking – the clerk now has the information from the authorised signatories so will endeavour to fill in the form.
- 9.5 Balance at Bank – as at 30<sup>th</sup> August the balance in the Current Account is £6453.72. The balance in the Business Reserve Account as at 30<sup>th</sup> August is £6950.75

## **10. Matters for further reporting:**

The chairman requested the members of the public to leave the meeting.

She has been approached by a parishioner, who has expressed concerns regarding the work being carried out at the front of their house. The council discussed the issue and did not think it would require planning consent.

The members of the public were invited back to the meeting.

**11. Confidential discussion:**

16.1 Enforcement cases – there is currently one.

**12. Date of next meeting:**

**November 26<sup>th</sup> 2024**

**There being no further business the meeting closed at 8.17pm.**