

Broadwoodkelly Parish Council

Minutes of the Broadwoodkelly Parish Council meeting held on Tuesday July 23rd 2024 at 7.30pm in the village hall.

Present: Councillors R. Heggadon (Chairman), R. Gant, D. Reed, Mrs B. Cook, D. Mendus-Edwards, Mrs S. Walters and A. Hawkey.

Councillor Louise Watts, Borough Councillor for the Exbourne Ward, and two members of the public were also present.

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**

There were none.

- 2. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

2.1 The parish council has delegated the power of granting dispensations to the clerk

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).

2.3 To grant any requests for dispensations as appropriate.

Councillor Mrs Cook declared an interest in item 6.1 Parish Website as she is a co-owner of the website.

- 3. To receive and approve the Minutes of the meeting held on Tuesday May 28th 2024.**

It was proposed by Councillor Mrs Cook that the minutes be signed as a true record. This was seconded by Councillor Mrs S. Walters. The chairman signed the minutes.

- 4. Public Participation**

Geraldine Anstey informed the council that she had rung the gentle Miller Town and Country Estate Agents to request one of their 20 is plenty signs. The message was supposed to be passed on to the gentleman concerned and he was going to ring her back, but he never did. The clerk stated they may have run out of signs, but they could have communicated this.

- 5. Report by Borough Councillor**

Councillor Watts stated she had been at an audit committee meeting. The draft accounts for 23-24 have been done. The audit began before Christmas. The deadline is May 31st. 41% of councils meet this deadline. The draft accounts are now on the West Devon Borough Council website. The Borough Council managed to generate £1.5m extra savings and investment income. There was a £1.48m shortfall in income. There were additional costs and shortfall in pay award. Increase in temporary accommodation costs and less planning income. Over the year there was a shortfall of £149,000. £7.1m is held in unearmarked reserves. Capital expenditure was £3.4m (properties were purchased in Okehampton and Tavistock for refugees). The internal audit for the year considered the Borough Council a low risk with regard to fraud. Not much else to report at the moment. She will send a more in depth detail by email. The chairman thanked her for her report.

- 6. Past Subject Matters for further discussion:**

6.1 [6.a] Parish Website – nothing to report.

6.2 [4] Update on village hall events/improvements – Councillor Mendus-Edwards stated the committee has been successful with acquiring £16829 to install 12pv solar panels. The kitchen lights are also being upgraded. He expressed thanks to Andy Buckerfield and Sue Walters who has helped with the planning application. A village BBQ was held (the emphasis of it being a social event and not fundraising) – a small profit was made. There is a steady flow of bookings, regular pub club, pilates, yoga classes. A hog roast is being held in August.

Councillor Mrs S Walters stated Article 13 notice has been served. The application has been submitted, but not yet verified.

- 6.3 [6.c] Areas of highways requiring work to utilise TAP fund money
 - i. Twenty's Plenty – Councillors Mendus-Edwards and Hawkey have discussed the new gateways to the village and feel it best at present not to put any 20 is plenty signs on them at the moment and monitor the situation. It was agreed that the gateways look good.
- 6.4 [6.f] Broadband – there is broadband at the village hall.
- 6.5 [6.g] Neighbourhood Plan update – still too early to plan anything. New Labour Government elected need to see what happens in the planning sector.
- 6.6 [10] Acquiring a projector – Councillor Hawkey stated he has acquired a second hand projector. He has tested it at home and it works well. It can be tested in the hall at the end of the meeting and if it is suitable he will gift it to the village. The chairman thanked him for this very generous gift.
- 6.7 [11.6] Problem with gate at south end of Footpath 7 – problem has been reported to DCC. The clerk to follow it up if nothing is heard.

7. Clerk's report and correspondence received:

The following correspondence is contained within the Councillors folder:

- 7.1 *A copy of the Broadwoodkelly Housing Needs Report has been received* – no comments to make at this stage.
- 7.2 *Request to pay the annual support cost for the defibrillator* – Community Heartbeat has sent the invoice for the annual service of the defibrillator to the clerk. The clerk has emailed Julie and tried phoning on the landline, but has not been able to make contact. The clerk wishes to ascertain if Julie wants the parish council to pay this invoice and whether the parish council takes on the responsibility for the defibrillator. Councillor Mendus-Edwards stated he might see her at the village hall meeting. He will endeavour to contact her. The invoice is dated in April so it needs sorting out. If the parish council does take it on – who has ownership of the telephone box? If contact can be made with Julie the parish council were unanimously in support of paying the invoice.
- 7.3 *Request from Okehampton District Community Transport Group for a grant.*
The clerk has received a request from ODCTG for a grant from the parish council. The clerk informed the council that in November 2023 and September 2022 the sum of £50 was given. Nothing was given in 2021 and in September 2020 £50 was given. The council was in agreement to pay the sum of £50 to the organisation again this year.
- 7.4 *Request from Broadwoodkelly Village hall – Would parish council consider paying for the rebuild cost assessment report that the village hall has undertaken (£75.00).*
Councillor Mendus-Edwards explained that under the insurance you need an assessment for rebuilding cost. This won't need to be done again for another five years. It is supposed to reduce the premium by around 30%. The approximate rebuild cost was £430,000. The parish council agreed to pay it.
- 7.5 *The links committee meetings are being merged with West Devon Matters. Information should be coming out in July.*
- 7.6 *Clerks and Councils Direct*

8. Planning:

- 8.1 Application No. 1639/24/CLP Southdown Farm, Broadwoodkelly – certificate of lawfulness for proposed replacement of mobile home. No statutory consultation sent out for information only.

8.2 Application 0508/24/OPA Summerhayes Ingleigh Green – outline planning application with some matters reserved for erection of supervisory dwelling. An appeal by the applicant has been made.

9. Finance

9.1 Received from Mrs Cook as contribution towards website cost - £60.00

9.2 Invoice from clerk for wages/expenses - £228.11

It was proposed by Councillor Mrs Cook that this invoice be paid. Seconded by Councillor Mendus-Edwards.

9.3 Renewal of Broadwoodkelly Village Hall's Insurance - £746.17

It was proposed by Councillor Mrs S Walters that this invoice be paid. Seconded by Councillor Hawkey.

9.3.1 Cheque for £50 was paid as agreed under item 7.3

9.3.2 Cheque for £75 was paid as agreed under item 7.4

9.4 Interest on Business Reserve Account (May/June) - £16.22

9.5 Online banking – at the moment Councillors R. Heggadon, Mrs B Cook, R.Gant and the clerk are registered with the bank. The clerk asked if everyone wished to be registered or proceed with existing. Councillor D. Reed proposed that the council keeps it as it is. This was seconded by Councillor Mrs Walters. The clerk will need full name, address, date of birth, mobile phone number etc from the four people to register for online banking.

9.6 Balance at Bank – as at 1st July the balance in the current account is £7691.00. As at 1st July the balance in the Business Reserve Account is £6933.39.

10. Matters for further reporting:

Councillor Mrs S Walters confirmed that the village hall has submitted an application for 12 solar photo voltaic panels on the southern elevation roof plane of the village hall. Councillor Mendus-Edwards hoped that the parish council would support the application.

Councillor Reed stated he had been informed that the barn (the one on the left) at Colehouse has been developed. There have been no planning applications and it appears that someone is living in the barn (there is activity). The clerk will send something to enforcement and copy Louise and Mike into it.

Councillor Mrs Cook asked Councillor Mendus-Edwards if he had contacted Colin (website) about his costs. Councillor Mendus-Edwards stated that he had, but only to query the information on his website, which stated his cost was £155 (when he is charging £175). Colin is going to correct the information on his website.

11. Confidential discussion:

16.1 Enforcement cases – there are currently none. The clerk apologised as there is one case for Broadwoodkelly listed.

12. Date of next meeting:

September 24th 2024

There being no further business the meeting closed at 8.35pm. The projector was tested in the main hall.