

Broadwoodkelly Parish Council

Annual Council Meeting of Broadwoodkelly Parish Council

To the Chairman Mr R. Heggadon and all other members of Broadwoodkelly Parish Council.

You are summoned to the Annual Council Meeting of Broadwoodkelly Parish Council on Tuesday 28th May 2024 to be held in the Village Hall (following the Annual Parish Meeting).

Members of the public and press are entitled to attend this meeting. However, where an item is deemed confidential any members of the public will be excluded from this part of the meeting. Members of the public are invited to give their views and question the Parish Council on agenda items or any other issues they may wish to raise. Each member of the public will be given three minutes in which to express their views.

Agenda

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**
- 2. Elect a Chairman**
- 3. Elect a Vice-Chairman**
- 4. Sign declarations of Acceptance of Office**
- 5. Nominations for Representatives on other committees:**
 - 5.1 Broadwoodkelly Village Hall Committee**
 - 5.2 Representative on Northern Links Committee (if still applicable)**
 - 5.3 P3 Co-ordinator**
 - 5.4 Representative on the Broadwoodkelly Community Web Group**
- 6. Dates, times and venue of future meetings**
- 7. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

 - 7.1 The parish council has delegated the power of granting dispensations to the clerk
 - 7.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - 7.3 To grant any requests for dispensations as appropriate.
- 8. To receive and approve the Minutes of the meeting held on Tuesday 26th March 2024.**
- 9. Public Participation**
- 10. Report by Borough Councillor**
- 11. Past Subject Matters for further discussion:**
 - 11.1 [6.a] Parish Website
 - 11.1.1 The hosting costs for the website have increased from £120 to £175
 - 11.2 [4] Update on village hall events/improvements
 - 11.3 [6.c] Areas of highways requiring work to utilise TAP fund money
 - i. Twenty's Plenty
 - 11.4 [6.f] Broadband
 - 11.5 [6.g] Neighbourhood Plan update
 - 11.6 [7.d] Risk Assessment
 - 11.7 [10] Acquiring a projector
- 12. Clerk's report and correspondence received:**

The following correspondence is contained within the Councillors folder:

12.1 Letter from All Hallows Church asking the parish council if they will consider making a donation towards the upkeep of the churchyard.

12.2 Clerks and Councils Direct

13. Planning:

13.1 Application No. 0231/24/FUL Taylors Down, Broadwoodkelly – to develop an agricultural building for use as a dung midden and covered cattle yard. Granted conditional approval.

13.2 Application No. 0054/24/FUL The Sculpture School, Moorview Farm, Bondleigh – retention of three holiday lets in the form of 2 shepherd huts, conversion of attic space above sculpture school and addition of photovoltaic panels. Granted conditional consent.

13.3 Application No. 0770/24/FUL The Garage Village Cross, Broadwoodkelly – proposed new dwelling and associated works. This application has been refused.

13.4 Serving of Tree Preservation Order (TPO) on a Copper Beech and English Oak trees at Village Cross, Broadwoodkelly.

14. Finance

14.1 Internal Audit completed and report read out to the council

14.2 Approve the Annual Governance Statement of the Annual Return

14.3 Approve the Accounting Statement of the Annual Return

14.4 To approve the Certificate of Exemption contained in the AGAR

14.5 Received first half of precept - £1360.50

14.6 Invoice from DALC for renewal of membership - £115.20

14.7 Invoice from clerk for wages/expenses - £226.34

14.8 Invoice from Internal Auditor - £45.00

14.9 Renewal of Insurance - £402.49

14.10 Interest on Business Reserve Account (Mar/Apr) - £16.74

14.11 Online banking

14.12 Balance at Bank

15. Matters for further reporting:

16. Confidential discussion:

16.1 Enforcement cases – there are currently none.

12. Date of next meeting:

July 23rd 2024