

Broadwoodkelly Parish Council

Minutes of the Broadwoodkelly Parish Council meeting that took place on Tuesday 25th September 2018 at 7.30 p.m. in the village hall.

Present: Chairman Roger Heggadon, Vice Chairman Cllr Mrs. Cook, Councillor R Gant, Councillor J. Clark, Councillor D. Reed, Councillor T. Hill and Councillor A. Penny.

Also present: Three members of the public

1. To receive apologies for absence and consider if the reason for the absence should be approved by the council. There were none.

2. To receive any declarations of interest from members of the council

Councillors Cook, Gant and Penny all declared an interest in item 6 (f) as they are members of the village hall committee.

3. To receive and approve the Minutes of the meeting held on 24th July 2018.

Councillor Gant proposed that the minutes be signed. This was seconded by Councillor Cook. The chairman signed the minutes.

4. Public Participation

A member of the public wished to address the council. Julie Clark has been fundraising for a defibrillator and they have now reached their target to purchase one. It is felt that the telephone box would be the best place to put it, but it is listed. It would need to be de-listed and then adopted by the parish council or an organisation called Community Heartbeat Trust (CHT) will do it. The telephone box will need an electrical supply as the unit needs to be kept at 5 degrees Celsius. If the telephone box is adopted the telephone will be removed, but CHT

Would install a one touch emergency telephone for 999 calls. BT would supply the electric for 12 months and it is understood that CHT will supply paint to maintain the phone box.

The parish council were in favour of the defibrillator going in the phone box, but just wondered what the cost of the electric would be. It is understood to be un-metered.

Julie will email the clerk when she has further information.

The member of the public left the meeting.

Chris Conway wished to talk about the application near Lewersland Farm. The council explained that the incorrect site plan has been sent so they are unable to discuss the application at tonight's meeting. The applicant has three fields and it was felt that if the shed was built in the top or middle field then it would have minimum impact on neighbours, but the application shows it is to be erected very near their boundary. Neighbours will be able to see it. The neighbours are very concerned about the proposed siting.

5. Report by Borough Councillor

Councillor Louise Watts had emailed apologies for herself and Councillor Samuels. They have a full council meeting so will be unable to attend.

She stated the Finance Team had worked hard to complete and submit the accounts by 31st July. Very pleased to receive a clean audit report.

The Seamoor Lottery is up and running. The first couple of draws have taken place.

The medium-term financial strategy will be reviewed at the meeting this afternoon. It is available on the council website if anyone wishes to view it. The strategy covers ways to save money in the future such as reviewing their pension strategy and the management of public conveniences and it looks at income generation. The budget deficit continues to be a major concern.

6. Past Subject Matters for further discussion:

a. [7.a] Parish Website Councillor Cook informed the council that the website was going well. During the week of the village day they had 213 hits and last week they had 130. Added security has been installed. Do want people to put information on there.

b. [7.b] Devon Air Ambulance Trust Community Landing Site.

The chairman has heard nothing further from DAAT. He will email them.

c. [7.c] Areas of highways requiring work to utilise TAP fund money the clerk has not received any locations from Councillors. Bring to the next meeting.

d. [11.d] Update on grit bin the clerk has received a response from DCC with some suggested suppliers. Grit bins can cost around £200, but installation costs can be a few hundred pounds. The clerk to contact them and ask if the parish council can site it themselves and ask if someone can come and look at the site.

e. GDPR the clerk needs to get the info on the website.

f. Request from Broadwoodkelly Village Hall for grant to assist with the annual insurance premium – £435.88

Councillor Hill proposed that this be paid. This was seconded by Councillor Reed and agreed by all.

g. Letter from Broadwoodkelly PCC requesting a donation towards the upkeep of the churchyard postponed to November meeting.

The PCC were asked to submit a letter asking for a donation towards the maintenance of the churchyard.

h. [10.c] Discuss the addition of extra signatories on the bank account. Following the last meeting when there was no-one present at the meeting to sign cheques it was agreed to add Councillor Mrs B Cook as a signatory. The clerk will arrange the necessary paperwork.

i. [11] Policy on how the council awards grants

Councillor Cook raised this at the last meeting and feels the parish council will come under increasing pressure to provide grants to organisations as funding elsewhere has been cut. It was agreed that Councillor Cook draw up a document for discussion at the next meeting.

7. Clerks report and correspondence received:

The following correspondence is contained within the Councillors folder:

a. Request from a councillor to attend New Councillor Training. Councillor Penny had made the request and it was noted from the most recent DALC newsletter that the training sessions at Exeter are no longer on the list, but there is one in Ivybridge in December. Councillors Cook and Clark also expressed an interest in attending. The clerk will ascertain the date and see if it is suitable for those wishing to attend.

b. Request from the Broadwoodkelly Events Committee for a donation of £35 to assist with an event entitled Peace Tea which is to commemorate the end of the First World War.

There will be display boards showing WW1 and WW2 posters, memorabilia etc. Suttons are supplying packets of poppy seeds. There will be no charge for the tea, but any donations will be sent to SSAFA. The events committee would like to ask the Parish Council if they could contribute towards the cost. Councillor Hill proposed that the parish council donates £35 towards this event. This was seconded by Councillor Reed and agreed by all.

c. 100th Anniversary of the Armistice Broadwoodkelly PCC

Councillor Penny explained that before the Peace Tea there will be a service of commemoration in the church. Jeremy Sanders is organising it and wishes it to be a parish event. They would like the chairman of the parish council to lay a wreath.

d. Letter from Okehampton District Community Transport Group requesting a grant.

The clerk informed the council that they had donated £60 last year. Councillor Hill proposed that the same amount be donated this year. Councillor Clark proposed that £30 be donated. The council decided to donate £60 this year, but the clerk to advise in the accompanying letter that with the budget tightening the donation will be reviewed next year.

e. Clerks and Councils Direct

f. DALC Annual Report

8. Planning:

a. Applic No. 2319/18/NMM Barn 1 & 2 Upcott Farm, Broadwoodkelly – non material amendment to planning consent 2792/17/VAR to change windows from timber to composite. Refused

b. Applic no. 2598/18/FUL Ingleigh Green Farm, Ingleigh Green, Winkleigh erection of new agricultural barn for the use of storing agricultural machinery and making use of the existing agricultural track. Comment required prior to meeting. The council supported.

c. Applic no. 3004/18/PDM Barn at Fourways, Fourways Cross, Broadwoodkelly notification for prior approval for proposed change of use of agricultural building to dwelling house (Class C3) and for associated operational development (Class Q(a+b)). Discuss at meeting.

The council discussed the application and instructed the clerk to submit a neutral opinion.

d. There is an application Land North East of Lewersland, but the incorrect site plan has been sent and uploaded to the website. WDBC has been informed and are contacting the agent to send the correct one.

The second member of the public left the meeting.

9. Finance:

a. Invoice from clerk for wages and expenses – £109.41

Councillor Hill proposed that this invoice be paid. This was seconded by Councillor Clark and agreed by all.

b. Interest on account (July £0.30 and August £0.29) – £0.59

c. Received 2nd half of the precept – £1553.50

d. Balance at bank the balance in the current account is £4178.19 (this does not include any of the above payments/receipts) and the balance in the Business Reserve Account as at 31 August is £6762.61.

10. Matters for further reporting:

The clerk has received a letter from Royal Mail regarding Scam mail. This was passed to Councillor Cook who will put it on the website.

Councillor Gant stated there are some gates required on some of the footpaths. He has been chasing P3 but has received nothing. There is money in the P3 fund and he wondered whether the parish council acquires gates using this.

Councillor Penny mentioned an alert system that the police have. It sends texts or emails warning you of crime in your area.

The member of the public left the meeting.

11. Confidential Discussion:

1. Enforcement cases the cases remain the same.

12. Date of next meeting:

November 27th 2018

There being no further business the meeting closed at 9.25 p.m.