

## **Broadwoodkelly Parish Council**

### **Annual Council Meeting of Broadwoodkelly Parish Council**

**To the Chairman Mr R. Heggadon and all other members of Broadwoodkelly Parish Council.**

**You are summoned to the Annual Council Meeting of Broadwoodkelly Parish Council on Tuesday 22<sup>nd</sup> May 2018 following the Annual Parish Meeting to be held in the Village Hall.**

Members of the public and press are entitled to attend this meeting. However, where an item is deemed confidential any members of the public will be excluded from this part of the meeting.

Members of the public are invited to give their views and question the Parish Council on agenda items or any other issues they may wish to raise. Each member of the public will be given three minutes in which to express their views.

#### **Agenda**

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**
- 2. Elect a Chairman**
- 3. Elect a Vice-Chairman**
- 4. Declarations of Acceptance of Office:**
- 5. Nominations for Representatives on other Committees:**
  - 5.1 Broadwoodkelly Village Hall Committee**
  - 5.2 Representative on the Northern Links Committee**
  - 5.3 P3 Co-ordinator**
- 6. Dates, times and venue of future meetings**
- 7. Declaration of Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.
- 8. To receive and approve the Minutes of the meeting held on 27<sup>th</sup> March 2018**
- 9. Public Participation**
- 10. Report by Borough Councillor**
- 11. Past Subject Matters for further discussion:**
  - a. [6.1] Parish Website
  - b. [6.4] Devon Air Ambulance Trust – Community Landing Site
  - c. [6.5] Areas of highways requiring work to utilise TAP fund money
  - d. [10] Update on grit bin
  - e. [10] Update on the fir tree at Shoresgate Cross
  - f. [10] GDPR
- 12. Clerk's report and correspondence received:**

*The following correspondence is contained within the Councillors folder:*

  - a. The clerk has had problems with wi-fi connection in her office at home. A wi-fi booster could cost £78 and she wondered whether the parish council would be willing to pay for it.
  - b. Clerks and Councils Direct
- 13. Planning:**
  - a. Applic No. 0114/18/ARC, Former site of part Upcott, Track to Upcott, Broadwoodkelly – approval of details reserved by condition number 3 (Landscaping scheme) of planning consent 3534/17/FUL. Discharge of condition approved.
  - b. Applic No. 0033/18/ARC Upcott Farm, Broadwoodkelly – application for approval of details reserved by conditions 6 (surface water design) and 7 (facing and roofing)

materials) of planning consent 1918/17/VAR. Discharge of conditions – split decision.

- c. Applic No. 0914/18/PDM – Whey Barn, Mount Pleasant Farm, Broadwoodkelly – notification for prior approval for a proposed change of use of agricultural building to dwelling house (Class C3) and for associated operational development (Class Q (a) & (b)). Prior approval required and refused.
- d. Applic No. 4140/17/FUL – Grattons Farm, Broadwoodkelly – application for agricultural workers mobile home. Conditional approval.
- e. Applic No. 1087/18/HHO – Summerhayes, Ingleigh Green, Broadwoodkelly – householder application for demolition of rear single storey flat roof extension and construction of new side and rear single storey extensions for additional living space. Comment required prior to meeting. The council supported the application.

**14. Finance:**

- a. Internal Audit completed and report read out to council
- b. Approve the Annual Governance Statement of the Annual Return
- c. Approve the Accounting Statements of the Annual Return
- d. Invoice from DALC (renewal of membership) - £58.83 (this invoice was paid prior to the meeting)
- e. Renewal of insurance for Parish Council - £218.00
- f. Invoice from Internal Auditor - £40.00
- g. First half of precept received - £1553.50
- h. Council Tax Support Grant received - £85.00
- i. Invoice from clerk for wages and expenses - £133.35
- j. Interest on account - £0.30
- k. Balance at bank

**15. Matters for further reporting:**

**17.1 Discuss advertising a vacancy for a councillor**

**16. Confidential Discussion:**

12.1 Enforcement cases

**17. Date of next meeting:**

**July 25<sup>th</sup> 2017**

**Signed: Mrs M Weeks**  
**Parish Clerk**