

Broadwoodkelly Parish Council

To the Chairman Mr R. Heggadon and all other members of Broadwoodkelly Parish Council.

You are summoned to the Meeting of Broadwoodkelly Parish Council on Tuesday 28th November 2017 at 7.30 p.m. to be held in the village hall.

Members of the public and press are entitled to be at this meeting. Public bodies [Admission to meeting] Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing prior notice has been given to the Parish Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the Meeting.

Agenda

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**
- 2. To receive any declarations of interest from members of the council**
- 3. To receive and approve the Minutes of the meeting held on 26th September 2017.**
- 4 Public Participation**
- 5 Report by Borough Councillor**
- 6. Past Subject Matters for further discussion:**
 - 6.1 [6.1] Parish Website -
 - 6.2 [6.2] Printer and laptop security
 - 6.3 [6.4] Contract for new clerk – in progress
 - 6.4 [6.5] Devon Air Ambulance Trust – Community Landing Site
 - 6.5 [10] Application for Transparency Code Funding – the sum of £315 has been received
 - 6.6 [7.f.] Report on P3 Annual Workshop
 - 6.7 [7.c.] Risk Assessment
 - 6.8 [7.d] Councillors to review their Registers of Interest
- 7. Clerk's report and correspondence received:**
 - a. Annual Return – the External Auditor has concluded the audit with no matters to report. The conclusion of the audit has been advertised on the website.**
 - b. Begin discussion on next year's budget (2017/18)**
 - c. Letter from the CPRE asking if Broadwoodkelly would consider becoming a member**
 - d. The clerk has requested a full copy of the Register of Electors from WDBC.**
 - e. Anyone able to attend the Super Links meeting on December 11th at Meldon Village Hall at 7 pm?**
 - f. Notification of external auditor appointments for 2017/18 financial year**
 - g. Report on Northern Links meeting**
 - The following correspondence is contained within the Councillors folder:*
 - h. Healthwatch Voices*
 - i. Clerks and Councils Direct*
- 8. Planning:**
 - a. Applic No. 3534/17/FUL – Upcott Farm, Broadwoodkelly – Change of use from agricultural land to residential land link to barn conversion approved (1936/16/PDM) Comment required prior to meeting. Council supported.

- b. Applic. No. 3538/17/FUL – Upcott Farm, Broadwoodkelly – Change of use from agricultural land to residential land linked to 2no barn conversions approved (0164/16/FUL). Comment required prior to meeting. Council supported.
- c. Applic No. 3701/17/PDM - Whey Barn, Ingleigh Green, Broadwoodkelly – notification for prior approval for proposed change of use of agricultural building to dwellinghouse (use Class C3) and for associated operational development (Class Q(a) & (b)). Discuss at meeting.
- d. Applic No. 2197/17/FUL Middlecott, Broadwoodkelly – Proposed agricultural general purpose building. Granted conditional consent.
- e. Applic No. 2796/17/FUL – Upcott Farm, Broadwoodkelly – Change of use from agricultural land to residential garden linked to 3 dwellings. Granted conditional approval.

9. Finance:

- a. Invoice from clerk for wages and expenses - £300.69
- b. Received Transparency Code funding - £315.00
- c. Balance at bank

10. Matters for further reporting:

11. Confidential Discussion:

12.1 Enforcement cases

12. Date of next meeting:

January 23rd 2018

Signed: Mrs M Weeks
Parish Clerk