

## **Broadwoodkelly Parish Council**

**To the Chairman Mr R. Heggadon and all other members of Broadwoodkelly Parish Council.**

**You are summoned to the Meeting of Broadwoodkelly Parish Council on Tuesday 26<sup>th</sup> September 2017 at 7.30 p.m. to be held in the village hall.**

Members of the public and press are entitled to be at this meeting. Public bodies [Admission to meeting] Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing prior notice has been given to the Parish Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the Meeting.

### **Agenda**

- 1. To receive apologies for absence and consider if the reason for the absence should be approved by the council.**
- 2. To receive any declarations of interest from members of the council**
- 3. To receive and approve the Minutes of the meeting held on 25<sup>th</sup> July 2017.**
- 4 Public Participation**
- 5 Report by Borough Councillor**
- 6. Past Subject Matters for further discussion:**
  - 6.1 [6.1] Parish Website -
  - 6.2 [6.2] Printer and email address
  - 6.3 [6.4] Contract for new clerk – in progress
  - 6.4 [6.5] Devon Air Ambulance Trust – Community Landing Site
  - 6.5 [6.6] Internal Auditor
  - 6.6 [10] Discuss whether to add an extra signatory to the bank account
  - 6.7 [10] Application for Transparency Code Funding
- 7. Clerk's report and correspondence received:**
  - a. Letter from the village hall committee requesting a grant to assist with the insurance for the bonfire and firework event
  - b. The PCC has thanked the parish council for the donation towards the upkeep of the churchyard.
  - c. Risk Assessment
  - d. Councillors to review their Registers of Interest
  - e. Consultation on the proposal for One Council for South Hams and West Devon
  - f. Parish Paths Partnership Annual Workshops 2017

*The following correspondence is contained within the Councillors folder:*

  - g. Devon Senior Voice
  - f. DALC – Annual Report
- 8. Planning:**
  - a. Applic No. 2197/17/FUL – Middlecott, Broadwoodkelly – proposed agricultural general purpose building. Comment required prior to meeting. Council supported.
  - b. Applic No. 2796/17/FUL – Upcott Farm, Broadwoodkelly – Change of use from agricultural land to residential garden linked to 3 dwellings. Comment required prior to meeting. Council supported.

- c. Applic. No. 2792/17/VAR – Upcott Farm, Broadwoodkelly - Application for removal or variation of condition 5 of granted planning consent 0164/16/FUL to change use of agricultural barn to holiday units. Comment required prior to meeting. The council had no comment to make.
- d. Applic No. 1628/17/HHO – Pippin Cottage, Broadwoodkelly – Householder application for layout alterations, insertion, enlargement and replacement of windows, alterations and enlargement of existing lean-to, raise chimney stack. Granted conditional approval.
- e. Applic No. 1629/17/LBC – Pippin Cottage, Broadwoodkelly – Listed Building Consent for enlargement of existing lean-to, new and replacement windows, raising of chimney stack and internal alterations. Granted conditional approval.
- f. Applic No. 1918/17/VAR - Upcott Farm, Broadwoodkelly – Application for variation or removal of condition 7 of planning consent 0164/16/FUL. Granted conditional approval.

**9. Finance:**

- a. Invoice from Broadwoodkelly Community Web Group - £350.00
- b. Balance at bank

**10. Matters for further reporting:**

**11. Confidential Discussion:**

12.1 Enforcement cases

**12. Date of next meeting:**

**November 28<sup>th</sup> 2017**

**Signed: Mrs M Weeks**  
**Parish Clerk**